



District project Livelihood college society, Dantewada is inviting

Expression of Interest (EOI)

From Entrepreneurs / Companies

to

Establish IT/ITES BPO(Voice/Non Voice) Business for

Sustainable job creation

In

Dantewada District

Due Date for Submission: 18/12/2017 at 15:00 Hrs

Expression of Interest

The office of the Collector/Chairman District project Livelihood college society , Dantewada (**Society**) is inviting Expression of Interest (EOI) from reputed agencies, Entrepreneurs “To establish IT/ITES BPO (Voice/Non Voice) Business in Dantewada district for Sustainable job creation”. Interested agencies may visit the website www.dantewada.gov.in for further information. Response to this Expression of Interest (EOI) shall be deemed to have been done after careful study and examination of this document with full understanding of its implications. This section provides general information about the issuer, important dates and addresses and the overall eligibility criteria for the parties.

Last date of obtaining EOI forms:-	15/12/2017
Last date of submission of forms:-	18/12/2017 at 15:00 hrs
Opening date of EOI :-	18/12/2017 at 17:00 hrs

This EOI will remain valid till 18/12/2018 and application submitted after 18/12/2017 will be considered as per the merits of the submission during regular meetings by the committee specially formulated for this purpose by the **Society**.

**COLLECTOR/CHAIRMAN
DISTRICT PROJECT LIVELIHOOD COLLEGE SOCIETY
SOUTH BASTAR DANTEWADA C.G.**

Invitation for Expression of interest from “Entrepreneurs to establish IT/ITES BPO (Voice/Non Voice) Business in Dantewada for Sustainable job creation” in Dantewada District.

District project Livelihood college society, Dantewada invites sealed EOIs from Organizations, entrepreneurs to establish IT/ITES BPO(Voice/Non Voice) Business in Dantewada for Sustainable job creation” in Dantewada District.

EOI shall be available from the office of District project Livelihood college society, Dantewada, Chhattisgarh.

Interested organizations are requested to submit the complete application with detailed business plan for by 18/12/2017, referring to the publication in newspaper/official website. Submission can be made by post (Registered/ Speed) or by hand at District project Livelihood college society, Dantewada. This EOI will remain valid till 18/12/2018 and application submitted after 18/12/2017 will be considered as per the merits of the submission during regular meetings by the committee specially formulated for this purpose by the **Society**.

All applications received by due date will be opened on 18/12/2017 in front of bidders or their representatives based on the eligibility criteria as mentioned in EOI.

For any further clarifications please contact Nodal Officer District project Livelihood college society, Dantewada, during official working hours only.

Background:

In the recent times Dantewada District has found ITES spot as one of the emerging districts in the country by adapting innovative practices aligning with the the rapid changes. The district administration of Dantewada in the past has created infrastructure and an ecosystem to promote education, skill development among the people in the district through various initiatives. This initiative by the district administration has been successful in creating a pool of skilled youth who are qualified to join industry. But the current scenario in the job market and lack of sufficient industries in the district is making these qualified youth stay back homes rather than utilize their skills to earn their livelihood. Small percentage of their youth have taken jobs in the cities and migrated in the past but Hon. Chief Minister Chhattisgarh has a vision to create local employment so as to enable development in the region. Creating local employment will generate wealth for the region to bring social change. Putting youth to work will help the administration fight lot of social challenges so as to create a sustainable environment for the growth of the district.

Objective:

The objective of this EOI is to attract entrepreneurs, investors and MNC's in the IT/ITES BPO (voice/non-voice) to establish their business units complete in all aspects including capacity addition, training in the district. These entities bring together much required job opportunities to the district thereby creating jobs.

EOI opening and Evaluation:

The EOI is live until 18/12/2018 or until the available infrastructure/resources are completely utilized. Entrepreneurs/ investors/organizations can submit application round the year referring to this advertisement available on www.dantewada.gov.in

EOI Opening:

All the EOI's submitted on the due date i.e 18/12/2017 will be opened on 18/12/2017 at 17:00 hrs. Bid will be opened in the presence of those bidders, who choose to be present. Collector/Chairman, Dantewada reserves the right to accept or reject any offer without assigning any reason whatsoever. Applications received until 18/12/2018 will be accepted and considered by committee during the monthly meeting, as per merits of the submission.

Bid evaluation:

The Bid evaluation committee will evaluate the proposals on the basis of their responsiveness to the selection criteria. The bidder who satisfies the documentary evidence along with detailed business plan as per the eligibility criteria is considered as technically qualified. Financial proposals of only the technically qualified bidders will be taken up for further evaluation by the committee.

Letter of Acceptance (LOA):

After successful completion of the negotiations, a Letter of Acceptance will be issued to the successful bidder. The work shall be started in 90 days from the date of work allotment to the successful bidder; where starting of work is deemed to be started from the date of initiation of the training of employees.

Special incentives offered to the qualified entrepreneurs/organizations under this EOI:

After careful study of the IT/ITES industry the district administration has come up with a framework to promote business entities in the district, by offering following incentives in addition to existing state/central policies.

The special incentives include:

Infrastructure – Provide completely furnished office space as per industry standards.

Capital Goods/Equipment - Provide capital goods (computer/printers etc.) as per the specification of the selected entrepreneur. The amount will not exceed Rs. 10,000/-per seat at any given point of time. For special equipment a committee will be placed to find out the need of the project and best cost, the committee may choose to revise the cost of equipment.

Bandwidth/ internet connectivity - Provide Industry standard fiber optic connectivity from 2 ISP's.

Skill development/ Employee training incentive - The cost of training the employee/probable candidate will be provided as per industry standards. The amount will not exceed Rs. 10,700/- per candidate at any given point of time. However for candidates with very rare skills, the committee may choose to revise the cost of training.

Boarding for employees - Boarding will be provided to employees working with the organization on first come first serve basis until the available space is occupied at a price determined by the committee with a periodical price revision. The district administration may consider providing more space in case the requirement increases with time.

Operational and maintenance - Recurring cost of electricity and cost of cleaning and maintenance of the facility will be borne by the **Society**.

Backup power - Provide 100% backup power

Pooling of resumes - Reach out support will be provided to pool candidates who are best suited for the job from within the district as well as from neighboring districts.

Ecosystem Development initiative - The bidder is entitled to receive a referral fee /finder bonus/incentive for development of IT/ITES BPO (voice/non voice) ecosystem of not more than Rs 4000/- per seat to encourage further investments/job creation in the district. The successful bidder will put forward the case of the new investor/entrepreneur/ organization in front of the committee and would not require a formal EOI submission. If the committee decides to accept the new proposal, the investor/entrepreneur/ organization is entitled to receive all the benefits as stated above. In case the successful bidder needs a price revision regarding a bonus (for high value/high volume prospective BPO) a formal proposal may be submitted to the committee, which after careful verification may decide on its due merit.

All the above incentives will be provided to the successful entrepreneur/organization qualified under this EOI on lease at 100% subsidy for a period of 2 years, which can be extended based on the need and performance as determined by the committee.

All interested entrepreneurs/organizations can visit a demonstration space to find out about specifications regarding the furnished space. Please contact Mr. Kritesh Hirwani, member secretary of the **Society**, for scheduling your visit to the demonstration facility here in Dantewada.

Scope of Work for qualified entrepreneurs/organizations:

- The successful bidder should operate the business for a minimum of 2 years with minimum of 100 seats in one shift.
- The successful bidder should work with district administration of Dantewada by providing required human resources to conduct reach out session to local youth and youth in neighboring districts and any tech support.
- The successful bidder, upon request, will provide tech support to the Society at rates approved by the committee.
- The successful bidder should reach out for identifying more IT/ITES entrepreneurs to operate business in the district.
- The Successful bidder should work with the faculty of District project Livelihood college society and other educational institutions to enable them prepare for industry.
- The successful bidder can submit the financial quotation for furnishing the office space, supply of equipment (capital good) as per industry standards. However the final decision will remain with the committee to allot the work to the bidder or not.
- The successful bidder will maintain a record of employees, proof of salary remittance, EPF contribution etc to help the committee monitor the progress of the project.
- The successful bidder will provide list of all employees in a online tool provided by the Society.
- A Project management fee of 2% of the total project cost identified in the approved business plan has to be paid to the Society within 30 days from the start of the project.

If at any point of time the bidder wants to shift the operations from Dantewada, close the complete facility, or break the contract, the bidder will be blacklisted by the Society and the district administration.

Eligibility of Bidders:

S. No	Criteria	Unit / type	Required	Document needed
1	Legal Structure	Private Limited/LLP	Private Limited/LLP	RC copy, MOA, AOA
2	Number of years of existence (as on 1st January 2018)	Number of years	1	RC copy
3	Minimum work experience in IT/ITES BPO (voice/non voice) Sector	Number of years	1	Copy of project agreement with clients (private/government)
4	Number of employees	Number of jobs	20	Letter stated on the company letter head with attached business plan

Scoring

S.No	Criteria	Unit / type	15 marks	10 marks	5 marks	0 marks
1	Legal Structure	Private Limited/LLP	-	Any registered company	-	Firm
2	Number of years of existence (as on 1st January 2018)	Number of years	2 years or above	1 - 2 years	-	-
3	Minimum work experience in IT/ITES BPO (voice/non voice) Sector	Number of years	2 years or above	1 - 2 years	-	Under 1 Year as of 31st December 2017
4	Total number of employees	Number of jobs	100 and above	50-100	20-50	-
5	Time to start operations	Months	0-1 month	1-2 months	2-3 months	3 months and above
6	Business plan and presentation	Committee feedback	Maximum - 30 marks			

Eligible Bidder is one who scores more than 70 marks as for the framework.

Cover Letter (Technical Bid)

To

Collector/Chairman,
Livelihood College Society, Dantewada

District, Dantewada

Subject: Submission of Technical proposal.

Dear Sir,

We, the undersigned Entrepreneur, representing the organization _____ (name of the company) having read and examined in detail the specifications and all the bidding documents do propose to establish IT/ITES business/ BOP (voice/non voice) as specified in the document no._____.

- All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents.
- We are in Indian/International firms and do hereby confirm that our Bid prices include all taxes. The prices quoted for supply of inventory/machinery/furnishing and installation are inclusive of all charges inclusive of transportation, deliverable, setup (if any), manpower etc. for providing the desired services. No revision of rate will be allowed afterwards for any reason.
- We have carefully read and understood the terms and conditions of the contract applicable to the EOI and we do hereby undertake services as per these terms and conditions.
- We declare that our prices are as per the technical specifications disclosed to you in the bid documents. These prices are indicated in the Financial Bid.
- We do hereby undertake that, in the event of acceptance of our bid, we shall establish IT/ITES business / BOP (voice/non voice) as per the business plan submitted by us in the EOI document.
- We hereby declare that we are not involved in any litigation that may have an impact of affecting of compromising the delivery of services as required

under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices.

- We confirm that we have not been blacklisted by any department /society /body /organization of central/state government.
- We hereby declare that all the information and statements made in this bid are true and we accept that any misrepresentation/wrong information contained in it or / suppression of material or relevant facts/ figures may lead to our disqualification.
- We understand that you are not bound to shortlist/ accept any bid you receive.
- We enclose herewith the complete Technical Bid as mentioned in the EOI. This includes: Technical Bid, Financial Bid, business plan attached photocopies of relevant documents and additional information required to establish credential.
- After getting selected as a partner with District project Livelihood college society, Dantewada we will submit the detailed plan of action with milestones along with all the necessary documents on behalf of District project Livelihood college society, Dantewada.
- We would enter into legal agreement with District project Livelihood college society, Dantewada upon successful bidding.

Thanking You

Yours truly

Signature of Entrepreneur with date:

Name:

Designation:

Name of Organization:

Full Address:

Telephone:

TECHNICAL BID- BIDDER PROFILE

Sl. NO.	Description	Response	
1	Name of the Company		
2	Registered office address Telephone number, Fax number, email		
3	Correspondence/ Contact address		
4	Details of contact person (Name, designation, address etc.) Telephone number, fax number, email		
5	Is the firm a registered company? If yes, submit documentary proof, year and places of the establishment of the company		
6	Former name of the company, if any.		
7	Is the firm Government/ Public sector undertaking, Pvt Limited company, Limited company or limited corporation member of a group of companies (If yes, give name and address, and description of other companies) Subsidiary of a large corporation (If yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.		
8	Is the firm registered for GST? If yes, Submit valid GST registration certificate.		
9	PAN No.		
10	GST No.		
11	Total number of employees		
12	How many years has your organization been in business under your present name? What were your field when you established your organization?		
13	What type describes your firm? (Documentary proof to be submitted).		
14	Number of offices / Project locations		
15	Annual turnover of the firm for Last Year(enclose report of chartered accountant)	Year	Annual Trunover
16	Work experiences details of similar type of projects.		

Annexure- III

(Financial Bid)

To
Collector/Chairman, Dantewada
District, Dantewada

Subject: Submission of financial proposal.

Dear Sir,

We, the undersigned Entrepreneur, representing the organization _____ (name of the company) having read and examined in detail the specifications and all the bidding documents do propose to establish IT/ITES business/ BOP (voice/non voice) as specified in the document. All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents.

S.no	Item	Price per 1 no	Total Volume	Total amount
1	Training/skill development cost (per person)			
2	Furnishing cost (per Sq. feet)			
3	Equipment cost (per seat)			
4	Incentive for ecosystem development (per seat)			
5	Conducting reach out campaign. (Per campaign)			

We have attached the technical specifications, photographs of the items proposed in the financial aid to this letter. We have attached the curriculum for training with details of trainers.

We hereby declare that all the information and statements made in this financial bid are true and we accept that any misrepresentation/wrong information contained in it or / suppression of material or relevant facts/ figures may lead to our disqualification.

Yours truly,

Signature of Entrepreneur with date:

Name:

Designation:

Name of Organization :

Full Address/Contact Number: